

ASHLEY RIVER HALL BAR SERVICE

Name:

Type of event:

Client Contact /Company:

Phone Number:

Email Address:

Approximate number of guests:

Day and Date of Rental:

Terms and Conditions: The terms and verbiage of this contract are non-negotiable. The client understands and agrees that all Bar service must be contracted with and supplied by Ashley River Hall Bar Service. Failure to contract services of Ashley River Hall Bar Services will result in cancellation of your event and loss of your deposit. Non-payment will result in cancellation of event date. **Final guest counts are due 1 month prior to event**. All Bar Service Fees are non-negotiable, non-refundable, and non-transferable due to ALL unfortunate circumstances, including, but not limited to known and/or unknown circumstances, horrific and/or unimaginable event(s), natural disasters, epidemics, pandemics, family matters, family health crises, national/world crisis, acts of God, or international attacks of terrorism, war, and all similar unforeseen events. All Bar service fees are non-refundable and non-transferable due to cancellation of event. Renter is responsible for all scheduled payments up to cancelation date if date is cancelled.

Menu Pricing and Availability: All prices on our Bar Service menu are subject to change per market conditions.

Alcoholic Beverages: **Ashley River Hall Bar Services** offers a full menu of alcoholic beverages to meet your needs. Alcohol selections on our menu are subject to change without notice. Ashley River Hall Bar Services reserves the right to substitute any brand of beer, wine or liquor for a comparably priced product at its sole discretion at any time. Once the "Alcohol" package has been selected; we will provide the products chosen, if available. The "Alcohol" package includes one bar set-up at the inside lounge bar.. Additional outside bar set-up or satellite bars are \$250 each. We encourage our patrons to drink responsibly; we will not make or allow a last call to the bar. We will not serve alcoholic beverages to minors or to anyone who appears to be intoxicated. Vendors will NOT be served alcohol and event could be stopped if any vendor appears to be drinking or is intoxicated. Renter will forfeit their \$500 damage deposit if vendors drink alcoholic beverages while at the venue. No alcoholic beverages will be permitted to be brought onto or removed from the property by any guests. All liquor, wine and beer must be supplied by Ashley River Hall Bar Service unless written permission is given stating otherwise. It is a policy that no alcoholic beverages can be taken from venue after a banquet or function. The sale and service of all alcoholic beverages is regulated by the South Carolina State Liquor Commission. is responsible for administration of those regulations. The event will be considered ended once beverage service is concluded as indicated on catering worksheet.

Your bar service shall include appropriate mixers with liquor bars (coke,diet coke, seven up, ginger ale, soda water ,tonic water, orange juice, grapefruit juice , pineapple juice, cranberry juice), lemons, limes, straws/stirrers , white cocktail napkins, stemmed wine glasses, pint glasses, cocktail/rocks glasses and ice.

Bar Service Minimum: There is a \$1000 Bar Service minimum for all events. All guests 21 or older are required to be included in Bar Service guest count regardless of whether they drink alcohol or not. Guests under 21 will be charged at the soft drink menu price.

Bar Service Fee Schedule: A payment of \$1000 bar service minimum is required no later than six months prior to the event date (or with signed contract if within six-months of event date) to be applied to your final bar service bill and this payment is non-refundable. The total final payment for Bar Service is required no later than 30 days prior to the event date. This is same time final guest counts are due.

Payments: Ashley River Hall bar service does not send out payment reminders or invoices for payments. Timely payments are the sole responsibility of the Renter. Ashley River Hall Bar service will accept as payment cash, a personal or company check or major credit card (Visa, MasterCard, and American Express) a 3% service fee applies to all credit/debit charges. We do not provide receipts please use your cancelled check or credit card statements for accounting purposes. Checks and or cash must be in the office by due date. All payments are non-refundable and non-transferable and will be applied towards the total catering fee. Any deposit/payment/fee not made on time may terminate your contract. Checks to be made to Ashley River Hall Bar Service LLC.

Service Charges, Staff Charges, and Sales Tax: All Bar Service are subject to a 20% service charge (this is NOT a gratuity fee), (for procuring, training, scheduling, managing, insuring Bar staff, event liability insurance, glassware). Staffing charges are \$300 Bar Manager (1 per event), \$225 Bartender charge (1 per 65ppl) minimum of 1 per bar), \$225 per barback (1 per 120 ppl) These are staffing minimums Ashley River Hall Bar Service reserves the right to increase staff counts at their sole discretion to ensure appropriate service coverage. Bar service functions are subject to all current state and local taxes. Banquet Staff gratuities ARE NOT included in any fees, are not expected, but always appreciated.

Disclaimer and Hold Harmless: **Ashley River Hall Bar Service** hereby specifically disclaims any liability associated with the Renter's specific use of the property and the Renter agrees to hold Ashley River Hall Bar service LLC harmless and not liable.

Additional Terms and Conditions:

I ACKNOWLEDGE A COPY OF THE BAR SERVICE CONTRACT AND HEREBY AGREE TO BE BOUND BY THE TERMS THEREOF. I HEREBY AUTHORIZE TO UTILIZE THE CREDIT CARD AUTHORIZATION FORM FOUND IN THE FACILITY RENTAL AGREEMENT FOR THE BAR SERVICE DEPOSIT, AND ANY CURRENT OR OUTSTANDING BAR SERVICES SERVICES REQUESTED AND/OR PROVIDED WHERE APPLICABLE. THIS AGREEMENT WILL STAY IN PLACE UNTIL THE EVENTS CONCLUSION, FULLY PAID.

RENTER

DATE

RENTER

DATE

ASHLEY RIVER HALL BAR SERVICE LLC

DATE